

**Present:** Sharmini Aru, Wayne Walpole, Keren Harding, Kelly Anderson, Sen Ooi, Melanie Sagenschneider, Kevin Porter, Trish Gill, Allira Scott, Leah Leslie

**Apologies:** Kelly Gillett, Ty Hudson, Denis Coldham, Paula Kontor

<b>TIME</b>		Meeting No Location: Conference Rm Meeting Chair: Sharmini Aru	<b>PURPOSE / ACTION:</b>	<b>WHO:</b>
7.04pm	1.0	<b>Welcome and apologies</b>	<ul style="list-style-type: none"> <li>Quorum confirmed.</li> <li>Apologies from Kelly Gillett, Denis Coldham and Ty Hudson</li> </ul>	Sharmini
	2.0	<b>Minutes of Previous Meeting</b>		
	2.1	Review of previous minutes	Minutes from Monday 17 <sup>th</sup> May 2021 confirmed as true and accurate and resolved for Chair to sign as such. Endorsed by: Wayne Walpole Seconded by: Sen Ooi	Sharmini
	2.2	Actions arising	Nil	
	3.0	<b>Agenda items</b>		
	3.1	Dress Code Policy Discussion	14 families responded to survey 85% positive reactions to policy. Comments discussed/shown Based on this information Dress code policy endorsed by School Board.	Wayne
	3.2	Draft Behaviour Management Policy	Still in Draft – currently being updated Key changes: <ul style="list-style-type: none"> <li>- Good Standing incorporated</li> <li>- TED awards not to be handed out at assembly – lunch with TED instead</li> <li>- Use funding for Incursion to support Health and Wellbeing</li> <li>- Year 6 camp contract included</li> <li>- Consequences for negative behaviour based on incident rather than behaviour slips</li> <li>- Integris letter instead of Behaviour slip to be sent home to parents/guardians (and usually a phone call)</li> <li>- Weapons in Schools and Physical restraint included as necessary</li> </ul>	Wayne

3.3	Voluntary Contributions	<p>Major change – schools can now request voluntary contributions of up to \$60 per student</p> <p><u>2022</u></p> <ul style="list-style-type: none"> <li>- BPPS will ask for \$60 per student through Voluntary contributions which will mean High Cost money will not be required.</li> <li>- Instrumental – Yrs 3 and 4 , including a brass instrument next year.</li> <li>- Art – performance/exhibition – whole school production may be planned</li> <li>- Leavers uniform – increased by \$20 (estimated cost) as final cost has not been set. School will manage Leaver’s shirts/jackets as of this year instead of P&amp;C.</li> </ul> <p><i>*Voluntary Contributions 2022 endorsed by School Board.</i></p>	Keren / Wayne
3.4	Personal Item Lists	<p>Each year level list is around the \$100 mark or close to it</p> <p>Book Levy will continue next year the same as 2021 – Yrs 3-6 Sound Waves Spelling and New Wave Maths</p> <p>Changes to be made – add headphones year 4, add one more item to Kindy B once price is determined</p> <p><i>* Personal Item Lists endorsed, with changes, by School Board</i></p>	Keren / Wayne
3.5	ICT update	<p>Staff have been visiting other schools to see programs in action. Staff have attended Professional Learning in ICT Vision statement has been created Discussion for classroom practice occurred at whole staff meeting Future ICT plan being prepared by ICT committee Consideration and discussion of BYOD – trial in a year level Possible inclusion into new Business Plan</p> <p>Funding 15 IVB installed 14 will be installed by end of year – all classes will have one for 2022.(teachers and allied professionals will be provided training as needed) 60 new laptops on order I pads on order \$\$ transferred from salaries (4<sup>th</sup> deputy has not been replaced in 2021) to contingencies</p> <p>Hardware and bandwidth still need improvement. Heading in the right direction, but still lots of work to do. Aim – ICT will be integrated into learning programs, rather than a stand alone curriculum area</p>	Wayne / Denis

3.6	School Development Days 2022	<p>Term 1 - 27<sup>th</sup> and 28<sup>th</sup> Jan (mandated)</p> <p>Term 2 - Week 6 Friday 3<sup>rd</sup> June (6<sup>th</sup> Public holiday)</p> <p>Term 3 - Week 7 Monday 29<sup>th</sup> Aug</p> <p>Term 4 - Week 4 Friday 4<sup>th</sup> Nov and Friday 16<sup>th</sup> Dec (mandated)</p> <p><i>*Approved by School Board</i></p>	Wayne
3.7	Attendance Data / Plan	<p>Attendance at BPPS is above State average</p> <p>Semester 1 2021 - average of 94% attendance across school 1.9% of students fall into severe category</p> <p>Wayne and Kylie manage attendance plan.</p>	Wayne
3.8	Business Plan Review	<p>Staff reflect on Business Plan regularly – on track to meet <u>most</u> of the key objectives by the end of the year.</p>	Wayne
3.9	One Line Budget / Comparative Report	<p>Tracking well for the year.</p> <p>Large expenditure on ICT. Looking at flooring in undercover area – Wayne and school officer visited other schools to decide on best options. Looking into pricing.</p> <p>Currently 882 students at BPPS</p> <p>Kindy enrolments for 2022 have closed - estimating 80 students Survey of parents resulted in planning for same kindy days as this year (Mon/Wed – group A, Tues/Thurs – group B, every 2<sup>nd</sup> Friday)</p> <p>Years 1-6 - only 69% of voluntary contributions have been paid.</p> <ul style="list-style-type: none"> <li>- This is lower than in the past</li> <li>- Prizes are offered at end of each term.</li> </ul> <p><u>Helping Hands</u> – average 27 kids before school, 67-70 kids after school, plus holiday care Were on 1 year contract – looking at 2 year contract Helping hands have proposed a contract including project fund, P&amp;C fund, Signing bonus and community care fund</p> <p><i>*School Board endorsed offering a 2 year contract to Helping Hands based on the above.</i></p>	Keren

			<p><u>Canteen</u> up for renewal – contract for 5 years with Robyn Sydoruk, After research, there has been a slight increase of yearly charge. Looking at replacing equipment such as ovens in near future.</p> <p><i>*School board endorsed the renewal of the Canteen contract with Robyn.</i></p> <p>Working on preliminary budget for 2022 – will be discussed at next meeting</p>	
		<b>General Business</b>	<p>Two demountables being removed over Christmas holidays due to decrease in student numbers</p> <p>Request for bins at sports carnival</p> <p>End of year concert – mixture of Christmas and celebration items</p> <p>Online learning - are we prepared? Wayne assured Board that the Department of Education and staff at BPPS have plans in place if needed.</p> <p>Next Board meeting – change from 13<sup>th</sup> September to 6<sup>th</sup> September. 7pm in Conference room.</p>	All
	<b>4 .0</b>	<b>Meeting close: 8:00pm</b>	Next meeting: 6 <sup>th</sup> September	Sharmini

Chair Signature: \_\_\_\_\_

Date:

Sharmini Aru