

Present: Wayne Walpole, Lia Long, Kevin Porter, Jenny Gay, Jade Fowler, Alice Nien, Lia Long, Paula Kontor, Melanie Sagenschneider, Kelly Gillett

Apologies: Ty Hudson, Denis Coldham

TIME		Meeting No: 3/2022 Location: Staffroom Meeting Chair: Wayne Walpole	PURPOSE / ACTION:	WHO:
7.00pm	1.0	Welcome and apologies	<ul style="list-style-type: none"> Quorum confirmed. Apologies from (see above) 	Chair
	2.0	Minutes of Previous Meeting		Chair
	2.1	Review of previous minutes	Minutes from Monday 13 th June 2022 confirmed as true and accurate and resolved for Chair to sign as such. Endorsed by: Jade Fowler Seconded by: Not Applicable	
	2.2	Actions arising	Nil	
	3.0	Agenda items		
	3.1	Community Survey	Survey was completed by Staff on SDD 29.8.22. Will be sent to community Week 8 and available at assemblies and also on IPADS at Parent Open Afternoon. Board requested to add question regarding payment of Voluntary Contributions. Students – Yr5/6 will complete shortly.	Wayne
	3.2	Voluntary Contributions	No major changes to Voluntary Contributions and & Charges schedule. Propose a free IPAD if paid Vol Contributions by end of Term 3. Instead of small prizes each term. School Board Review format where to place free ipad paragraph towards end. Add paragraph with information on BYOD and reformat required. New format will be emailed to Board members for approval.	Keren/Wayne

			<p>Open up payment for Voluntary Contributions in 2022 Term 4.</p> <p>Board members have approved/endorsed Voluntary Contributions and Charges Schedule via email.</p>	
3.3	Personal Items Lists	<p>Comparison of three suppliers WINC, CAMPION and West Books Supplies.</p> <p>Keren discussed the comparison with Campion. Campion are the company we have previously used (Campion bought Ziggies). Campion have now offered 8 vouchers of \$100 to give to families. They will collect levy for workbooks. Campion are comparable in price and offer a physical shop as well as a pick up from school option.</p> <p>Review YR5 Requirement list to see if reduction can be made because YR5 will have to purchase BYOD device. New total included on Voluntary Contributions and Charges Schedule.</p> <p>Reviewed BYOD only required on Contributions and charges schedule.</p> <p>Board members approved/endorsed 2023 Requirement Lists and reduction in Yr5 list.</p>	Keren/Wayne	
3.4	ACARA NAPLAN Data 2022	<p>In 2023 Naplan will be in March</p> <p>2022 Naplan Student Reports are in the mail to schools, as soon as we receive them, they will be handed to students.</p> <p>The data goes to - ACARA – SCASA – DOE – then School. From the Preliminary data we are on track. We will share further information when we receive it.</p> <p>From the preliminary data we have received we are on par from 2021 – Yr3</p> <p>Reading – Band 5 Grammar punctuation – Band 5 Spelling – Band 5 Writing –Band 5 Numeracy – Band 4</p> <p>From the preliminary data we have received we are on par with 2021 -Yr 5</p> <p>Reading – Band 6 Grammar punctuation – Band 6 Spelling – Band 6</p>	Wayne	

			Writing –Band 6 Numeracy – Band 6	
	3.5	School Development Days 2023	30 th 31 st Jan Term 2 Week 6 - 2 nd June Friday Term 3 Week 8 - 4 th Sept Monday Term 4 Week 5 – 10 th Nov Friday (adjusted) Term 4 Week 10 -15 th Dec Friday	Wayne
	3.6	Attendance Data/Plan	Regular attendance down 14.6% when Sem 1 2021 compared to Sem 2 2022 Indicated at risk increased by 10% for the same period. This demonstrates the impact of COVID Regular – 90% Indicated – 80% Moderate – 60% -80% Severe - < 60% School follows policy to follow up attendance. With census we report long term absence, generally due to Family vacations overseas. The board asked if a walking bus might be helpful with attendance and said they are happy to help.	Wayne
	3.7	Business Plan Review	At SDD the Business Plan was reviewed in groups of year levels. Digital Plan is started and underway. Cyber safety is being taught across the school. Switches have been replaced and bandwidth upgrade is happening next week. Our team is working with Parkwood Primary to set up the 'back end' to make things flow better. Increased EAL teacher until end of year from 0:8 FTE – 1:00 FTE Student achievement – surveyed again with staff on impact of Back to Front Math. Numero Club is happening. Parent Maths night will occur in term 4. Writing plan is going well. Well-being Yr3 students just completed survey - Wayne read the survey to the board. Still some work to do moving forward.	Wayne

	3.8	One Line Budget/Comparative Report	<p>Finance Report discussed, noted and attached. One Line Budget Attached.</p> <p>School decreasing in numbers. Anticipate level out low to mid 700's Money generated by 750 kids in 2022 needs to cover staffing and cash budget. We have had some major projects like carpeting, blinds, new library furniture and next year we will be looking at the outside of buildings, like doors repainting.</p>	Keren
	3.9	General Business	<p>Seesaw – Due to a change in Seesaw Wayne will follow up with Teachers to send individual messages to parents so that parents can message teachers. Library upgrade happening October school holidays. Library will be closed week 10 T3 and week 1 T4. Solar panels yes still going ahead but no new information. EOY Concert raised at last school board meeting would we consider changing structure? Yes. K-2 (maybe combining K-P song) Yr 3-6 Continue with Yr1-6 awards Different provider of lighting and sound this year due to change from Wednesday evening to Thursday. We are working on logistics see if we can utilise some shade for junior, parents should be able to be closer to stage because less students in second event. Investigate Photo Board behind award winners instead of a fence.</p> <p>New Deputy commencing Week 10 will be announced in Newsletter.</p> <p>Demountables – Two demountables will be taken LA19 and ECE10 over January holidays.</p> <p>We have commenced staffing plans for 2023.</p> <p>Swimming Lessons finished. Weather wasn't great but most students seemed to enjoy it.</p> <p>Board spoke of appreciation for Principal, the changes over the last 2 years have been great.</p>	
	4.0	Meeting close:	8.30pm	

Chair Signature: _____

Date:

Principal Signature: _____ Wayne Walpole

Date: