

**Present:** Sharmini Aru, Wayne Walpole, Keren Harding, Kelly Anderson, Sen Ooi, Melanie Sagenschneider, Kevin Porter, Trish Gill, Leah Leslie, Paula Kontor

**Apologies:** Kelly Gillett, Ty Hudson, Denis Coldham, Allira Scott

TIME		Meeting No Location: Conference Rm Meeting Chair: Sharmini Aru	PURPOSE / ACTION:	WHO:
7.04pm	1.0	<b>Welcome and apologies</b>	<ul style="list-style-type: none"> <li>Quorum confirmed.</li> <li>Apologies from</li> </ul>	Sharmini
	2.0	<b>Minutes of Previous Meeting</b>		
	2.1	Review of previous minutes	Minutes from Monday 25 October 2021 confirmed as true and accurate and resolved for Chair to sign as such. Endorsed by: Kevin Porter Seconded by: Wayne Walpole	Sharmini
	2.2	Actions arising	Nil	
	3.0	<b>Agenda items</b>		
	3.1	<b>Draft Annual Report 2021</b>	Almost complete – financial summary to go in as late as possible to ensure accuracy Hopefully finalised by the end of year to go up on Schools Online and BPPS website. School Board happy with content and layout. All agreed including the extra data was important. Noted by School Board	Wayne
	3.2	<b>Draft Business Plan 2022-2024</b>	In draft form  Leadership team, in consultation with staff, have come up with three main areas to align with data discussed at the last Board meeting and analysed by staff: <ul style="list-style-type: none"> <li>Digital Technologies</li> <li>Quality Teaching - based around HITS: High Impact Teaching Strategies Vic until Ed Dept of WA complete their version - linked to Peer Observations and Performance Development</li> </ul>	Wayne

			<ul style="list-style-type: none"> <li>• Student Achievement – Literacy; Numeracy; Student Well-Being</li> </ul> <p>School Board happy with the layout and structure of the draft Business Plan 2022 - 2024</p> <p>Noted by School Board</p> <p>Will be finalised with staff at beginning of 2022.</p>	
	3.3	<b>Review Sch Board Terms of Reference and Code of Conduct</b>	<p>Terms of Reference – amend # 6.5 to: <i>minimum of 1 member of the general community.</i></p> <p>Code of Conduct – no changes required</p>	Sharmini /Wayne
	3.4	<b>Board Member Vacancies / Elections</b>	<p>Kelly Anderson – tenure ceases 2021</p> <p>Sen Ooi – tenure ceases 2021</p> <p>Sharmini Aru – resigning at end of 2021</p>	Sharmini / Wayne
	3.5	<b>Be Think Grow Award</b>	<p>Two nominations</p> <p>Recipient of the Be Think Grow award was chosen for their active involvement in school community, well rounded personality whose actions typify our vision of Be Think and Grow.</p>	
	3.6	<b>One Line Budget / Financial info</b>	<p>Noted Graduation Shirts and camp info already passed onto parents for 2022</p> <p>Current student enrolments = 890, Kindy enrolments for 2022 are 71.</p> <p>Currently getting quotes for blinds in the demountables and waiting for a commencement date for the carpet in the undercover area.</p> <p>Colour Run Friday 15 October – Input taxed fundraising profit of \$9,828.73.</p> <p>ECE colour run on 26 November not a fundraising event.</p> <p>On target to spend the minimum expenditure of 96% of 2021 budget.</p> <p>Voluntary Contributions collection 70%. Term 4 prize being drawn end of term.</p> <p>One line budget 31/10 noted.</p>	Keren
	3.7	<b>Meeting Dates 2022</b>	<p>Staff Development Days have been noted by the Board as per previous minutes from 9<sup>th</sup> August 2021.</p>	Wayne

			<p>Board Meetings - Mondays</p> <p>14<sup>th</sup> March (week 7)</p> <p>13 June (Week 8)</p> <p>30 Aug (Week 7) Open meeting</p> <p>24 October (Week 3)</p> <p>21 November (Week 7)</p>	
	3.8	<b>Three Way Conf Meeting Wk 9 T1</b>	<p>Three Way Conference Term 1 Week 9 30<sup>th</sup> March</p> <p>School Board approve the date and that the school would close early to accommodate these meetings. Details to be confirmed in Term 1.</p>	Wayne
	3.9	<b>General Business</b>	<p>On behalf of students, staff and parents, Wayne thanked all School Board Members for their time and efforts in 2021. Greatly appreciated.</p> <p>Special thank you to Sharm for her time on the Board and as Chairperson Sen for her time on the Board as a community member Your contributions will be missed.</p>	All
	<b>4.0</b>	<b>Meeting close: 8:00pm</b>	Next meeting: 14 March 2022	

Chair Signature: \_\_\_\_\_

Date: