

**Present:** Wayne Walpole, Jenny Gay, Melanie Sagenschneider, Denis Coldham, Ty Hudson, Kelly Gillett, Jade Fowler, Chelsea Galic, Kylie Cornwall, Anne Francis, Kylie Salamon, Paula Kontor

**Apologies:** Trish Gill, Alice Nien, Keren Harding

TIME		Meeting No: 1/2023 Location: Conference room Meeting Chair: Denis Coldham	PURPOSE / ACTION:	WHO:
7.00pm	1.0	<b>Welcome and apologies</b>	<ul style="list-style-type: none"> <li>• Quorum confirmed.</li> <li>• Apologies from (see above)</li> <li>• Each member went around and introduced themselves and outlined children that attended BPPS</li> </ul>	Chair
	2.0	<b>Minutes of Previous Meeting</b>		Chair
	2.1	Review of previous minutes	Minutes from Monday 21st November 2022 confirmed as true and accurate and resolved for Chair to sign as such. Endorsed by: Jenny Gay Seconded by: Kelly Gillet	
	2.2	Actions arising	Nil	
	2.3	School Board Chair	Denis asked the group if anyone else would like to be Sch Board chair? Denis was nominated by Kylie S and seconded by Ty Congratulations Denis	Denis
	3.0	<b>Agenda items</b>		
	3.1	Update 2023	797 students at census probably above 800 by now (numbers moving forward will continue to fall) 6 new graduate teachers We should find out school funding for the year tomorrow (Tue 28 <sup>th</sup> March) Specialist areas: Languages Yr 3-6, PE PP – Yr 6, Science PP – Yr 6 (2 hours), Visual Arts PP – Yr 6 (six months), Music PP – Yr 6 (six months)	Wayne
	3.2	Business Plan Update	Wayne outlined the three focus areas in the Business Plan:	Wayne

			<p>Quality Teaching (HITS), Digital Technology, Student Achievement (Writing, Numeracy, Student Well Being). Quality teaching going well aligned to staff Perf Dev and observations. Digital Tec most strategies implemented or are actioned (decision still to be made on expanding BYOD to Yr 4). Writing and Numeracy going well, more work in Student Well Being (a new committee just formed to progress this area).</p> <p>Planning for the next Business Plan will occur late 2024 and will be based on data analysis</p>	
	3.3	On Entry Data	<p>Wayne presented some of the 2023 On Entry Data for PP and Yr 1  Students assessed 1:1 in Speaking and Listening, Reading, Writing, Numeracy  PP is mandated in WA and allows the school to compare to state averages.  Students are tracking well. Good growth from PP – Yr 1  On Entry data from SAIS still not available  School working to get the balance between Play based learning and Explicit instruction</p>	Wayne
	3.4	Review Dress Code Policy	<p>Dress Code Policy discussed and reviewed:  Include under Graduation Shirt / Jacket</p> <p>After the design has been used for two years, re survey the Year Five and Four students to choose a design which will be voted on by the students and run for 2 years.</p> <p>All other areas to stay the same</p>	Wayne
	3.5	One Line Budget / Financial info/Draft Budget	<p>Comparative Budget handed out to members.</p> <p>Wayne explained C accounts, D accounts and N accounts</p> <p>School Budget will be finalized tomorrow (Tue 28<sup>th</sup> March)</p> <p>The school has a healthy budget and is expecting a surplus</p> <p>A more detailed account of finances to be provided at the next meeting</p>	Wayne
	3.5	Review School Board Membership / Tenure	<p>Membership tenure was discussed  Currently  2 x staff + Principal + Executive Officer  2 x Community Reps (Jade and Alice)  9 x Parent Reps</p> <p>(Total 15 members)</p>	Denis/ Wayne

3.6	Three Way Conf	<p>Planned to happen on Wed 29<sup>th</sup> March</p> <p>Wayne presented data from the 2022 National Sch Opinion Survey around Three Way Conf over 90% approved closing the school so the meetings can occur.</p> <p>Discussion around closing for the full day. Wayne outlined it was against DoE policy. Suggestion to close for two half days (impact on families, duty of care of managing students)</p>	Wayne
	General Business	<p>Meeting Dates 2023:  Monday 27<sup>th</sup> March  Tuesday 6<sup>th</sup> June  Monday 4<sup>th</sup> September  Monday 23<sup>rd</sup> October  Monday 20<sup>th</sup> November</p> <p>Solar Panel: installed hopefully over the holidays on B Block (ECE and LA 1 +2)  IT Infrastructure: school has just spent another \$30 000 on upgrading switches  Building Changes: ECE 10 and LA 19 to be removed shortly. Both areas to be grassed, concrete path to be added to ECE 10 to make a bike track.  Companion Dog: Pros and Cons discussed of having a companion dog. School Board took a vote and decided to allow the school to investigate and develop policies to see how a companion dog would work at BPPS. School to follow proposed procedure in presented plan.</p> <p>Some parents still not able to See Saw parents directly. Remind teachers to check setting and send an individual message so that parents can communicate directly with the teacher.</p>	
4.0	<b>Meeting close: 8.40pm</b>		

Chair Signature: \_\_\_\_\_

Date:

Principal Signature: \_\_\_\_\_ Wayne Walpole

Date: