

Present: Wayne Walpole, Lia Long, Jenny Gay, Lia Long, Melanie Sagenschneider, Denis Coldham, Ty Hudson, Alice Nien, Kevin Porter, Keren Harding

Apologies: Trish Gill, Kelly Gillett, Jade Fowler, Paula Kontor

TIME		Meeting No: 5/2022 Location: Staffroom Meeting Chair: Wayne Walpole	PURPOSE / ACTION:	WHO:
7.00pm	1.0	Welcome and apologies	<ul style="list-style-type: none"> • Quorum confirmed. • Apologies from (see above) 	Chair
	2.0	Minutes of Previous Meeting		Chair
	2.1	Review of previous minutes	Minutes from Monday 24 October 2022 confirmed as true and accurate and resolved for Chair to sign as such. Endorsed by: Jenny Gay Seconded by: Lia Long	
	2.2	Actions arising	Nil	
	3.0	Agenda items		
	3.1	Draft Annual Report 2022	Emailed to Board members to review. Changes added P&C Report this year. This will be included when received from P&C president. Still waiting on Destination school information for Yr 6 students. Board confirmed approval of Annual report.	Wayne
	3.2	Review Sch Board Terms of Reference and Code of Conduct	School Board reviewed the Terms of Reference and Code of Conduct. No major changes, Parent Community Reps are still higher than school based personal Change Attendance of Meetings in both documents to must attend a minimum of 3 out of 5 planned meetings.	Wayne

			All approved.	
3.3	Board Member Vacancies / Elections	<p>Tenures cease December 2022: Kevin Porter, Ty Hudson, Melanie Sagenschneider, Paula Kontor</p> <p>Expression of interest process will commence Start of term 1 2023, new members will commence 1st meeting in Term 1 2023.</p> <p>Previous members can re-apply under the terms of reference.</p> <p>Suggestion was to raise awareness at assembly as well as through See Saw, newsletter.</p>	Keren	
3.4	One Line Budget / Financial info/Draft Budget	<p>Reviewed Preliminary One Line Budget Statement 2023, Expected Variance will be \$304,000 unallocated combined salary and cash.</p> <p>Preliminary Budget 2023 Noted</p> <p>With the high variance expected we were able to run an extra Yr6 class in 2023 bringing numbers of students down from 32 per class to around 26 students per class.</p> <p>Split Yr 1/2 class will also alleviate high numbers in year 1 / 2 classes. Student who are more independent will be placed in this class.</p> <p>Will review appointment of Lit and Num coaches for 2023 after census and we receive our Student Centred Funding final figures in term 1.</p>	Keren/Wayne	
3.5	Meeting Dates 2023	<p>Monday 13th March</p> <p>Tuesday 6th June</p> <p>Monday 4th September</p> <p>Monday 23rd October</p> <p>Monday 20th November</p>	Wayne	
3.6	Three Way Conf Meeting Wk 9 T1	<p>Approval requested to run Three-Way Conference in Term 1 Wed Week 9 - 29th March. Length of meetings 10 minutes each.</p> <p>Students in Kindergarten and Pre-primary not to participate in meetings but parents do. Students in Yr 1-6 are to be included for some of the time but not all of the time (time to talk to parents).</p> <p>Board member asked the point of the student being at the meeting. It is so the student gets the same message as the parent. More accountability</p> <p>Board asked is there could be a set template of what meeting involves so it is the same across the year levels and classes. Currently staff talk about literacy, numeracy and social</p>	Wayne	

			<p>skills and PAT and On Entry results. The board suggested a positive feedback and something to work on, maybe something set in consultation with the student.</p> <p>Full day not an option under DoE guidelines even though the community would prefer this. Close school half day from 10:30am on Wed 29th March 2023 – Board Members all approved.</p>	
		General Business	<p>SDD 2023 – Board Approved and Noted Monday 30th and Tuesday 31st January Friday 2nd June Monday 4th September Friday 10th November Friday 15 December</p> <p>Feedback from National Opinion Survey – Staff - We have made some changes, positive feedback (fill your taco), admin visiting classrooms, planning regular EA meetings in 2023 to name a few things.</p> <p>Board Meeting Training possibly 2023 – Chris Burgess</p> <p>Be think Grow Award nomination process to be reviewed in 2023.</p> <p>Black sheets or Bletchley sign on fence for photos concert evening.</p> <p>Y-safe (Digital safety) Session for Yr3,4,5 was informative, but not overly interactive. Paul Lithelow (Cyber safety) around 20 adults attended.</p> <p>Ipads – Wayne to investigate whether BYOD can use Ipad Air or Pro. Stylus was added to booklist because teachers prefer students to use.</p> <p>Maths competition discussed.</p> <p>Bees program planning to run in 2023.</p> <p>8 Students from BPPS were successful into PEAC for 2023.</p> <p>Wayne thanked the board for their commitment and contribution towards another successful year. Very much appreciated by our whole school community.</p>	

	4.0	Meeting close: 8.40pm		
--	-----	-----------------------	--	--

Chair Signature: _____

Date:

Principal Signature: _____ Wayne Walpole

Date: