

Present: Sharmini Aru, Beatrice Bouska, Paula Vardy, Tarsha Long, Kelly Gillett, Keren Harding, Kelly Anderson, Sen Ooi, Denis Coldham, Kylie Avery, Paula Kontor, Ty Hudson, Melanie Sagenschneider, Matt Cave

Apologies: Kevin Porter

TIME		Meeting No Meeting Location: Conference Rm Meeting Chair: Sharmini Aru	PURPOSE / ACTION:	WHO:
7.00pm	1.0	Welcome and apologies	Quorum confirmed. Apologies from Kevin Porter	Sharmini
	2.0	Minutes of Previous Meeting		Sharmini
	2.1	Review of previous minutes	Minutes confirmed as true and accurate and resolved for Chair to sign as such. Endorsed by: Paula Vardy Seconded by: Paula Kontor	Sharmini
	2.2	Actions arising	Nil	
	3.0	Agenda items		
	3.1	ESAT Public School Review	<ul style="list-style-type: none"> • Purpose – self reflection; validation of school processes • BPPS deemed an EFFECTIVE, high functioning school • Recommendations were those that the school put forward – Community survey, SAER policy update, Social and Emotional Well-Being, building capacity of support staff, Business Plan feedback, upgrading ICT, STEM Enterprise partnership with a mentor school 	Bea
	3.2	Annual Report	<ul style="list-style-type: none"> • Review of processes at our school • Summarises previous year – finances, NAPLAN progress and achievement, Specialist areas • Loaded onto Schools Online and BPPS website 	Bea
	3.3	Back to Front Maths-Primary Years Improvement project	<ul style="list-style-type: none"> • Back to Front Maths – Tierney Kennedy • BPPS hosting Professional Learning in 2020 • Teaching approach rather than just a set of resources 	Matt Cave

			<ul style="list-style-type: none"> Teachers given information to address misconceptions in Numeracy and promote problem solving Matt outlined Five Point Implementation Plan that is underway in 2020 <ol style="list-style-type: none"> Diagnostic Testing of Misconceptions Problem Solving – Hard Thinking (challenging tasks to build resilience and perseverance) Whole Staff PL Parent Education Whole School Promotion 	
	3.4	Board Module 1 discussion	<ul style="list-style-type: none"> Module 1 – Governance of the School, Schools Act, Education Act Bea asked Board members to become particularly familiar with Role of the Board p7 	Bea
	3.5	Finance	<ul style="list-style-type: none"> See attached Finance Report Funding Agreement noted by Board members Flyers distributed within community for Kindy enrolments 2021 Gentle approach to Voluntary Contributions and Charges due to COVID-19 Due to COVID-19, minimum requirement of 96% expenditure of total budget has been removed for this year. Helping Hands – School has agreed to a 30% reduction in fees due to COVID-19 Community Users will recommence in Term 3 High Cost Collections are on hold until Term 3 	Keren
	3.6	Housekeeping	<ul style="list-style-type: none"> Email correspondence – please make sure details are up to date. Reply only to Sharmini, not Reply All Board Members – require a security clearance number through Dept of Ed. Link for application for Nationally Coordinated Criminal History Check will be sent to members. Please declare any conflict of interest (ie: sitting on more than one board/council) Booklist and Voluntary contributions 2021 will be emailed for approval before next meeting. 	Sharmini
	3.7	Agenda items for next meeting		

	4 .0	Meeting close: 8:15 pm	Next meeting: 7 th September 2020	Sharmini
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Chair Signature: _____

Date: 7th September 2020

Sharmini Aru