

**Present:** Wayne Walpole, Lia Long, Megan Oliver, Kevin Porter, Ty Hudson, Denis Coldham, Jenny Gay, Jade Fowler, Alice Nien, Lia Long, Paula Kontor, Melanie Sagenschneider, Kelly Gillett

**Apologies:** Trish Gill, Allira Scott

<b>TIME</b>		Meeting No: 2/2022 Location: Staffroom Meeting Chair: Denis Coldham	<b>PURPOSE / ACTION:</b>	<b>WHO:</b>
7.00pm	1.0	<b>Welcome and apologies</b>	<ul style="list-style-type: none"> <li>Quorum confirmed.</li> <li>Apologies from Allira Scott, Trish Gill</li> <li>Introductions of all members around the table</li> </ul>	Chair
	2.0	<b>Minutes of Previous Meeting</b>	Noted Melanie Sagenschneider Apologies for meeting 14 <sup>th</sup> March.	Chair
	2.1	Review of previous minutes	Minutes from Monday 14 March 2022 confirmed as true and accurate and resolved for Chair to sign as such. Endorsed by: Ty Hudson Seconded by: Not Applicable	
	2.2	Actions arising	Nil	
	3.0	<b>Agenda items</b>		
	3.1	Update of Year to Date	<p>Current Student Enrolments: 826 Students            We are hoping for 80 kindy 2023 enrolments, currently we have 39            Based on current numbers, we will probably need to drop a classroom in 2023            Deputy Principal Sue Bachman reduced her time from full time to 4 days until the end of T3.            The school ran an expression of interest for the 1 day a week position. Lia Long and Leah Outram successful, Lia first in the role (8 wks) then Leah (8 wks).            P-3 Art then next semester swap to Music. Yr4-6 Music then art. Programs working well            We haven't had to collapse specialist programs for any length of time due to COVID19</p> <p>COVID19: Of approx. 90 plus staff, 60% have had COVID19. Approximately 1/3 of students have had COVID. COVID19 mandates finished 10<sup>th</sup> June. Masks no longer required. Close contact student if asymptomatic attend school, don't wear a mask but have to RAT every day.            School assessment – Naplan window was extended out by a week because of COVID19. No technical issues.</p>	Wayne

3.2	Business Plan Update	<p><u>Digital technology</u>  Doing some work around SAMRA model. We ran 4 sessions at last school development day on digital technology. Ongoing interactive whiteboard training is still occurring.  Cyber security programs been delivered using 3 programs aligned to phases across the school.  Touch typing lessons are happening in most classrooms.  Continuing to access external IT eg Apple platform.  Trialling Year 4 one on one, currently analysing data. Engaging students more, we are working on ways to measure outcomes (social, interaction, academic).  Looking at whether to go down the path of bring your own device. Question asked: what if some parents can't afford, could Smith Family assist? School would look at a variety of options.  On May 5th optic cabling was hooked up by Telstra to the school.  Sch Board noticed improvement in the use of SeeSaw, school noted still some improvement required. The school has changed procedures, if the message is for whole of school, it is sent out by the office to ensure all classes receive it.</p> <p><u>Quality Teaching</u>  Tightening up on some processes already in place. BPPS already has many great teachers.  Due to Union bans on staff meetings, we are little behind in discussions around HITS. We are continuing to develop an understanding of HITS document through discussions at Year level meetings, SDD and in Performance Development.  EALD specialist support is a balance between in classroom support and small group withdrawal.  Case Management for students occurs during Perf Dev meetings again.  Mentoring of new grads by an established teacher working well.  Swivels have been purchased, teachers starting to use them.  Revisited Talk for Writing and writing moderation using the Bright Path ruler at SDD.  Numeracy: Back to Front Maths, using coach to attend year level meetings to ensure common whole school message.  Audited maths resources, purchased replacements. Maths problems appearing in the newsletter.  Community Maths night coming up later in the year</p> <p><u>Well-being</u>  Buddy classes rolling out in Term 3. Question asked is this during play time. At play time year levels have areas to play in, sensory garden and nature play are open to all year levels.  Drum Beat program on second cycle. School Psych working on social skills with students identified at risk.  Cyber Safety PL for parents / community organised for 9<sup>th</sup> Nov by Men's Group (P&amp;C) 6:30 – 8:00pm.</p>	Wayne
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3.3	Review Behaviour Management Policy	Behaviour is not a big issue at BPPS. First lot of reward icy poles for faction points were handed in week 6 to all factions. Consequences for negative behaviour aligned with behaviour not number of yellow slips. Email Wayne if you have any suggestions/ideas/questions.	Wayne
3.4	On Entry Data	Wayne compared data from 2019, 2020, 2021 and 2022 PP and Yr1.	Wayne
3.5	One Line Budget/Comparative Report	Finance Report discussed, noted and attached. One Line Budget Attached.	Keren
3.6	General Business	<p><u>Community Engagement</u> Cyber Security night - Maths activity night - Year 6 transition to high school parent night- Colour Run still in discussion -Parent open afternoon Term 3, Wed Week 10.</p> <p>Comments - it would be good to celebrate NAIDOC as whole school. We would usually have a whole school event like Harmony day but COVID has impacted this year. Comments - Movie night on oval. Denis answered that we can do movie nights but are restricted to undercover area (cost of charging for movie) and usually get around 100 people attend.</p> <p><u>Solar</u> We will receive a Schools Clean Energy Technology Fund Grant for \$50,000, first audit of buildings completed, Second meeting 20<sup>th</sup> June to discuss the next step.</p> <p><u>Reporting to Parents</u> Department put out a message saying reporting process could be modified (less comments) due to COVID19. Leadership Team decided we did not have too many interruptions so we would not be changing our reporting process for Semester 1.</p> <p><u>Specialists Classes</u> Not too much interruption to these classes, mainly our EAL teacher stepped in when COVID19 impacted and teaching staff relief options were limited.</p> <p><u>End of Year Concert</u> Comment – Can we consider changing to the concert to two sessions K-3 then 4-6, take into consideration, will discuss with Leadership Team. Day changed to a Thursday night (not the normal Wed).</p> <p><u>Choosing a High School</u></p>	

			<p>Is there anything school provides in relation to choosing a high school. We hold a parent information night for parents of Year 6 students, this covers transition to high school, but not choosing a high school. Board members commented from experience the best way to start the process is to go to school tours.</p> <p><u>Wet Weather Policy</u> Explained, the school try to get the kids out to play at recess and lunch unless extreme weather conditions. Students benefit from the break out of the classroom.</p>	
	<b>4 .0</b>	<b>Meeting close: 8:35pm</b>		

Chair Signature: \_\_\_\_\_

Date:

Principal Signature: \_\_\_\_\_Wayne Walpole

Date: