



Bletchley Park Primary School P&C Association

Minutes of General Meeting 22/06/2020

Held: In Staffroom Bletchley Park Primary School

Meeting Opened: 07.03 pm

ATTENDANCE 15 voting members


Darren Warwick (Chairperson)	Kylie McKivett	Teresa Kennedy
Erin Richardson	Sen Ooi	Bea Bouska (Ex Officio)
Jacqui Watts	Paula Kontor	Vicky Warwick (Secretary)
Jenny Gay	Melanie Sagenschneider	Carmel Mangini
Scott Mangini	Denis Coldham	Vanessa Magee
Robyn Menzies- Moore		



APOLOGIES



Sarah Tidy

ITEMS

ACTION

<ul style="list-style-type: none"> • Confirmation of Minutes of Previous Meeting <ul style="list-style-type: none"> • Resolution: That the minutes of the previous General Meeting of Bletchley Park Primary School P&C Association on 16/03/2020 be taken as read and confirmed as a true and accurate record. <p style="text-align: right;">Carried</p> 	 P & C Minutes 16032020.docx
<ul style="list-style-type: none"> • Business Arising from Previous Minutes <ul style="list-style-type: none"> • ToR Statement of duties Leavers Uniform Coordinator. Sen Ooi is the parent representative. Lots of ideas re content. In development • ToR Health and Wellbeing. In development • Tear drop sign quotes for P & C and Fathering Project. Sen to provide template and drawings if the art work is sent through for fathering project. Potential cost \$280 for the P & C sign and \$180 for the fathering project sign. Denis Coldham to send through art work for <p>Resolution: That the Fathering project ToR be accepted.</p> <p style="text-align: right;">Carried</p> <ul style="list-style-type: none"> • Bike racks for junior students- To put in scooter racks, just trying to find the right location 	V Magee V Magee S Ooi/ D Coldham B Bouska
<ul style="list-style-type: none"> • Correspondence: Correspondence In: 	

<ul style="list-style-type: none"> • WACSSO P & C Voice Term 2 2020 • WACSSO Guides President, Treasurer and Secretary • Fotoworks - Advertising • Moon and Back School gifts - Advertising • Bank West Zero Transaction Account Statement 100062-3, 7 March -6 April 2020 • Bank West Zero Transaction Account Statement 100062-3, 7 April -6 May 2020 • Bank West Zero Transaction Account Statement 100062-3, 7 May -5 June 2020 • Bank West Zero Transaction Account Statement 100061-5, 7 Mar -6 April 2020 • Bank West Zero Transaction Account Statement 100061-5, 7 April -6 May 2020 • Bank West Zero Transaction Account Statement 100061-5, 7 May -5 June 2020 <p>Resolution: That Correspondence in be received as per attached list.</p> <p style="text-align: right;">Carried</p> <ul style="list-style-type: none"> • Correspondence Out: <ul style="list-style-type: none"> • Nil 	
<ul style="list-style-type: none"> • Treasurer's Report <p>Resolution: That the attached financial report from 1/1/2020 – 22/06/2020 be accepted</p> <p style="text-align: center;">Carried</p> <p>Additional Notes</p> <ul style="list-style-type: none"> • Fathering project affiliation invoice to be paid \$440 • Asset list of items purchased for the use of the P & C to be kept <p>Resolution: That the canteen account changes from any 2 to sign to any 1 to sign</p> <p>Carried</p> <p>Resolution: To have a access card issued in the name of Paula Kontor for fund raising purposes</p> <p style="text-align: right;">Carried</p> <p>Resolution: The treasurer to open a new Bank West account to be utilised for leavers uniforms and to try and link to QKR account with the school</p> <p>Carried</p>	<div style="text-align: center;">  Financial Statement Jan - June 2020.pdf </div> <p>K McKivett K McKivett K McKivett</p> <p>K McKivett</p>
<ul style="list-style-type: none"> • President's Report 	<div style="text-align: center;">  P and C President Report June 22 2020 </div>

<p>Resolution: That the information below be adopted as the presidents report</p> <p style="text-align: center;">Carried</p> <p>Additional Notes</p> <ul style="list-style-type: none"> • School banking should commence week 1, Term 3 • Scouts container scheme – P & C need to register and join • WACSSO virtual conference 15th August. To let Darren know who would like to attend • Terry Healy has requested to meet with the P & C and members of the community sometime in term 3. B Bouska will need to check that it is ok • Darren's old email address no longer works so all need to check that they have the updated one 	
<ul style="list-style-type: none"> • Principal's Report <p>Resolution: That the information below be adopted as the principals report.</p> <p style="text-align: right;">Carried</p> <p>Additional Notes</p> <ul style="list-style-type: none"> • Term 3 should see parents welcomed back to the school • The new playground partly funded by the P & C should be put in over the school holidays • LA 30 & 31 to get a new school fence • ECE10 to get a concrete path to make the area safe • Science week – Theme is deep blue, possibly holding a parade • Publicity photos to be taken, Bea has offered the P & C use of this service • There are a few students not coming to school as they have nobody to walk them safely. Bea asked if any of the P & C would be interested in volunteering. Many members happy to assist • School Board- Cris Partington has relinquished his principle position, so it will now be advertised 	
<ul style="list-style-type: none"> • Fundraising Committee's Report <p>Resolution: That the attached report be approved</p> <p style="text-align: right;">Carried</p> <p>Resolution: Pre approval to pay the cookie dough fundraiser invoice when it arrives</p> <p style="text-align: right;">Carried</p>	 Fundraising Report 22062020.docx  FUNDRAISING YEAR PLANNER - 2020 2.0.
<ul style="list-style-type: none"> • General Business 	

<ul style="list-style-type: none"> • P & C Image portfolio – Access to the photographer the school has arranged. Ideas like students using the equipment the P & C have purchased. Any more ideas to let Jenny know. • A big thankyou to Bea and her team with all their assistance with face book. Katrina has compiled a video of all the equipment that the P & C has purchased and will also develop a time lapse of the playground being completed • Scouts container scheme – to commence 1st October. Denis Coldham to look into a little more • WACSSO Committee details – Vicky requires the financial statement so she can update as it was due the 30th April 	<p>D Coldham K McKivett</p>
<ul style="list-style-type: none"> • Other Business <ul style="list-style-type: none"> • Fathering project: Need to be included in the agenda. The bike ride was a success and Denis will put a video on face book • Fathering project next meeting is the 17/07/2020 • Hoping to have another launch event on the 3rd August • P & C Christmas function – Vicky and Darren offered their home to hold the event. Date to be set 	<p>V Warwick All</p>
<ul style="list-style-type: none"> • Next Meeting The next General Meeting will be held: Monday 27/07/20 at 7.00pm in the Bletchley Park Primary School Staffroom. 	
<p>Meeting Closed: 08.17 pm</p>	