



Bletchley Park Primary School P & C Association

Minutes of General Meeting

22/02/2021

Held: Staffroom Bletchley Park Primary School

Meeting Opened: 07.24 pm

ATTENDANCE 15 voting members


Darren Warwick (Chairperson)	Kylie McKivett	Robert DeGuzman
Erin Richardson	Sen Ooi	Wayne Walpole (Ex Officio)
Robyn Menzies- Moore	Melanie Sagenschneider	Vicky Warwick (Secretary)
Jenny Gay	Scott Mangini	Carmel Mangini
Kristy Sullivan	Denis Coldham	Paula Kontor
Jacqui Watts	Vanessa Magee	


APOLOGIES



Sarah Tidy

ITEMS

ACTION

<p>Confirmation of Minutes of Previous Meeting</p> <ul style="list-style-type: none"> Resolution: That the minutes of the previous General Meeting of Bletchley Park Primary School P&C Association on 19/10/2020 be taken as read and confirmed as a true and accurate record. 	 P & C Minutes 19102020.docx Carried
<p>Business Arising from Previous Minutes</p> <ul style="list-style-type: none"> ToR Statement of duties Leavers Uniform Coordinator. Work in progress ToR Health and Wellbeing. Following discussion it was decided these were no longer required Tear drop sign quotes for P & C and Fathering Project. Denis will resend the design Bike racks for junior students- Wayne will monitor and review requirements later in the year 	 V Magee Closed D Coldham Closed
<p>Correspondence:</p> <p>Correspondence In:</p>	

<ul style="list-style-type: none"> • Bank West Zero Transaction Account Statement 100062-3, October 2020 -6 November 2020 • Bank West Zero Transaction Account Statement 100062-3, November 2020 -4 December 2020 • Bank West Zero Transaction Account Statement 100062-3, December 2020 -6 January 2021 • Bank West Zero Transaction Account Statement 100061-5, October 2020 -6 November 2020 • Bank West Zero Transaction Account Statement 100061-5, November 2020 -4 December 2020 • Bank West Zero Transaction Account Statement 100061-5, December 2020 -6 January 2021 • WACSSO P & C Voice Term 4 2020 • WACSSO- Information re State Councillor Elections • School gifts – Advertising • Australian Fundraising x 3 – Advertising • Personalities – Advertising • Entertainment book - Advertising • Resolution: That correspondence in be received as per list above. 	<p>7</p> <p>7</p> <p>5</p> <p>7</p> <p>7</p> <p>5</p> <p>Carried</p>
<p>Correspondence Out:</p> <ul style="list-style-type: none"> • Nil <p>Treasurer’s Report</p> <ul style="list-style-type: none"> • Financial report: From committed funds ECE upgrades can come off but STEM bots to stay until we see what the new science teachers will be working with • Resolution: That the attached financial report from 1/1/2020 – 31/12/2020 be accepted <p>Additional Notes</p> <ul style="list-style-type: none"> • Debit card purchase: Too difficult to set up in relation to WACSSO guidelines so to discontinue process • Invoice for playground: This has been paid • Removal & addition of names to bank account: To be completed 	<p> February Financials.pdf</p> <p>Information only</p> <p>Carried</p> <p>Closed</p> <p>Closed</p> <p>K McKivett</p>
<p>President’s Report</p> <ul style="list-style-type: none"> • Resolution: That the information below be adopted as the president’s report <p>Additional Notes</p>	<p>Carried</p>

<ul style="list-style-type: none"> • Thanked everyone for attending 	
<p>Principal's & School Board Report</p> <ul style="list-style-type: none"> • Resolution: That the information below be adopted as the principal's report. <p>Additional Notes</p> <ul style="list-style-type: none"> • School Board: Will be meeting in week 9. Wayne will meet with Sharmani and discuss election process • COVID: Held school development days pre lock down. Good community engagement with wearing of masks, to be aware that some people are exempt. • Currently have 883 students • PAT Testing: Lots of discussion around testing process • Lots of discussion around the parent teacher meetings • Have 5 year 6 classes this year • Discussion around performance development for teachers 	<p>Carried</p>
<p>Fundraising Committee's Report</p> <ul style="list-style-type: none"> • Resolution: That the attached report be approved <p>Additional Notes</p> <ul style="list-style-type: none"> • 12 month calendar currently under development. Will discuss dates with Wayne and then send out • Looking at a Easter Bake pop up stall • Resolution: Request for \$1000 in funds for proposed Easter Bake pop up stall • Resolution: Request to spend up to \$2,500 for Mother's Day stall • Resolution: Request to spend up to \$5,000 for Father's Day stall • Resolution: Request to spend up to \$5000 for proposed school disco 	<div data-bbox="1300 1048 1364 1108" style="text-align: center;">  </div> <p style="text-align: center;">FUNDRAISING YEAR PLANNER - 2021 Draft</p> <p>Carried</p> <p>Carried</p> <p>Carried</p> <p>Carried</p>
<p>Fathering Project Report</p> <ul style="list-style-type: none"> • Resolution: That the information below be adopted as the fathering project report <p>Additional Notes</p>	<div data-bbox="1300 1809 1364 1870" style="text-align: center;">  </div> <p style="text-align: center;">Fathering Project Event Plan 2021 V2.pc</p>

<ul style="list-style-type: none"> • Movie Night: Good turn out • Have a calendar of events that will be sent out. No cost to P & C • Bike ride planned for 13/03/2021 	
<p>General Business</p> <ul style="list-style-type: none"> • Meeting dates: • 22/03/2021 Term 1 (Spend meeting) • 24/05/2021 Term 2 • 23/08/2021 Term 3 • 15/11/2021 Term 4 	Approved
<p>Other Business</p> <ul style="list-style-type: none"> • Memorial for Katrina Reeves: It was asked if the school was considering some kind of memorial. Wayne said it was being discussed • Insurance: To follow up with WACSSO and see if they cover transporting of money • Sunscreen: Is now available for all students <ul style="list-style-type: none"> • Resolution: Request to pay the invoice for the leavers shirt once it arrives 	V Warwick Carried
<p>Next Meeting</p> <ul style="list-style-type: none"> • The next General Meeting will be held Monday 24/05/21 at 7.00pm in the Bletchley Park Primary School Staffroom. 	
<p>Meeting Closed: 08.37 pm</p>	