



Bletchley Park Primary School P&C Association

Minutes of General Meeting 16/03/2020

Held: In Staffroom Bletchley Park Primary School

Meeting Opened: 07.01 pm

ATTENDANCE 16 voting members

Darren Warwick (Chairperson)	Kylie McKivett	Teresa Kennedy
Erin Richardson	Sen Ooi	Bea Bouska (Ex Officio)
Jacqui Watts	Paula Kontor	Vicky Warwick (Secretary)
Jenny Gay	Melanie Sagenschneider	Carmel Mangini
Scott Mangini	Denis Coldham	Vanessa Magee

APOLOGIES

Robyn Menzies Moore	Sarah Tidy	
---------------------	------------	--

ITEMS

ACTION

<ul style="list-style-type: none"> • Confirmation of Minutes of Previous Meeting <ul style="list-style-type: none"> • Resolution: That the minutes of the previous Annual General Meeting of Bletchley Park Primary School P&C Association on 10/02/2020 be taken as read and confirmed as a true and accurate record. <p style="text-align: right;">Carried</p> • Resolution: That the minutes of the previous General Meeting of Bletchley Park Primary School P&C Association on 10/02/2020 be taken as read and confirmed as a true and accurate record. <p style="text-align: right;">Carried</p> 	
<ul style="list-style-type: none"> • Business Arising from Previous Minutes <ul style="list-style-type: none"> • ToR Statement of duties Leavers Uniform Coordinator. In development • ToR Health and Wellbeing. In development • Tear drop sign quotes for P & C and Fathering Project. Sen to provide template and drawings if the art work is sent through for fathering project. Potential cost \$280 for the P & C sign and \$180 for the fathering project sign 	V Magee V Magee S Ooi
<ul style="list-style-type: none"> • Correspondence: 	

<p>Correspondence In:</p> <ul style="list-style-type: none"> • WACSSO P & C Voice Term 1 2020 • WACSSO 2020 P & C handbook • Bank West deposit book • Media Education: Fundraising information • Scouts WA recycling: Fundraising information • Fundraising whisperer: 2020 fundraising Directory Planner • Bank West Zero Transaction Account Statement 100062-3, 7 Jan -6 Feb 2020 • Bank West Zero Transaction Account Statement 100062-3, 7 Feb -6 March 2020 • Bank West Zero Transaction Account Statement 100061-5, 7 Jan -6 Feb 2020 • Bank West Zero Transaction Account Statement 100061-5, 7 Feb -6 March 2020 <p>Resolution: Invoice for fathering project \$440 affiliation fee be paid</p> <p style="text-align: right;">Carried</p> <p>Resolution: That Correspondence in be received as per attached list.</p> <p style="text-align: right;">Carried</p> <p>• Correspondence Out:</p> <ul style="list-style-type: none"> • Nil 	
<ul style="list-style-type: none"> • Treasurer's Report <p>Resolution: No official report. Handover not completed and Kylie does not yet have access to bank account. Showed examples of new templates and committee can decide how they want them</p> <p>Additional Notes</p> <ul style="list-style-type: none"> • Purchase of a P&C credit card to be completed 	K McKivett
<ul style="list-style-type: none"> • President's Report <p>Resolution: That the information below be adopted as the presidents report</p> <p style="text-align: right;">Carried</p> <p>Additional Notes</p> <ul style="list-style-type: none"> • Attended Big Camp Out 7 & 8 March at OPTUS stadium. Around 300 dads and kids. Great weekend 	
<ul style="list-style-type: none"> • Principal's Report <p>Resolution: That the information below be adopted as the principals report.</p> <p style="text-align: right;">Carried</p> <p>Additional Notes</p> <ul style="list-style-type: none"> • School has lots of soap and warm water • Information re the pandemic on the school website 	

<ul style="list-style-type: none"> Decision re school closures to be made by Friday 	
<ul style="list-style-type: none"> Fundraising Committee's Report <p>Resolution: That the verbal report be approved</p> <p style="text-align: right;">Carried</p> <p>Additional Notes</p> <ul style="list-style-type: none"> School disco has been cancelled. DJ charged cancellation fee. \$100 charged by City of Gosnells. Refunds will be handed back to the classes. To give Jodie the cancellation notice for face book. Bunnings cancelled the sausage sizzle Sold 10 x Entertainment books Profit of \$140 Unsure of the Mother's Day Stall at this stage, will need to see what occurs with the schools 	
<ul style="list-style-type: none"> General Business <ul style="list-style-type: none"> Teachers spend requests: Katrina provided a short presentation on the stem cell project and how the robots worked. Agreed to give stem committee \$10,000 on the proviso that they come back with what they would like to purchase and it will be approved. Further discussion and decision to fund what they have asked for \$5,600 for 8 robot sets and \$1,600 for 20 oz bots Mr Cave: 2 x terrasphere outdoor deluxe 700 table tennis table and accessories \$1448. Approved. School will match x 2 Josie Millwood: Bongo Drums to value of \$5837.70 Declined in this round Sue Bachman: Purchase of lap tops to value of \$15,000. Declined ECE Area: Approved \$1000 to be shared across both funding requests for new toys Covid 19 and impact on fundraising: To wait and see how things develop but to be cautious around spending at this time Container deposit scheme grants: Opportunity to raise funds either by having a collection centre at the school, but reluctance due to possible free for all Fathering project hold a collection day and take to refund point, possibility Committee agreed to register for the virtual ID Fathering project accountability: Confusion around where the fathering project fits. Lots of discussion held. Require Terms of Reference to be completed. Fathering project lead needs to be a member of the P & C. VW to send through template 	D Coldham
<ul style="list-style-type: none"> Other Business <ul style="list-style-type: none"> Bike Racks: A parent has asked if we can get any more as the little kids are feeling intimidated. Bea will look into this 	

<ul style="list-style-type: none"> • Committee member thanked Darren for representing the P & C so well at the assembly • Sponsors: Question asked if we could look at sponsors for certain fundraising i.e. advertise on school pages. It is possible but Sandy is the person to discuss with. Need to look outside the box inside the current climate. 	
<ul style="list-style-type: none"> • Next Meeting The next General Meeting will be held: Monday 04/05/20 at 7.00pm in the Bletchley Park Primary School Staffroom. 	
<p>Meeting Closed: 08.44 pm</p>	