



Bletchley Park Primary School P&C Association

Minutes of General Meeting 10/02/2020

Held: In Staffroom Bletchley Park Primary School

Meeting Opened: 07.30 pm

ATTENDANCE 16 voting members

Darren Warwick (Chairperson)	Robyn Menzies Moore	Teresa Kennedy
Erin Richardson	Sen Ooi	Bea Bouska (Ex Officio)
Jacqui Watts	Paula Kontor	Vicky Warwick (Secretary)
Jenny Gay	Melanie Sagenschneider	Carmel Mangini
Sarah Tidy	Denis Coldham	Vanessa Magee
Scott Mangini	Kylie McKivett	

APOLOGIES

ITEMS

ACTION

1. Confirmation of Minutes of Previous Meeting

- 1.1. **Resolution:** That the minutes of the previous General Meeting of Bletchley Park Primary School P&C Association on 25/11/2019 be taken as read and confirmed as a true and accurate record.



P & C Minutes
25112019.docx

Carried

2. Business Arising from Previous Minutes

- 2.1. ToR Statement of duties uniform. Has been renamed Statement of Duties leavers Uniform Co-Ordinator V Magee
- 2.2. ToR Health and Wellbeing. To be developed for 2020 V Magee
- 2.3. Hardship fund update: Money has been used towards lunch orders and graduation activities for those children that could not afford. Still around \$1000 left and will use towards books and sound books for the children

3. Correspondence:

- 3.1. **Correspondence In:**
- WACSSO P & C Voice Term 4 2019
 - Bank West Zero Transaction Account Statement 100062-3, 7 Nov-6 Dec
 - Bank West Zero Transaction Account Statement 100062-3, 7 Dec-6 Jan
 - Bank West Zero Transaction Account Statement 100061-5, 7 Nov-6 Dec
 - Bank West Zero Transaction Account Statement 100061-5, 7 Dec-6 Jan
 - Boost Juice Cheques \$381.00 & \$479.00
 - Bank West Deposit Booklet
 - Advertising material for Mother's Day Items
 - Confirmation of the new Bletchley Park P & C Constitution

Resolution: That Correspondence in be received as per attached list.

Carried

- 3.2. Correspondence Out:
- Nil

4. Treasurer’s Report

Resolution: No report presented.

Additional Notes

- 4.1. Purchase of a P&C credit card to be completed

K McKivett

5. President’s Report

Resolution: That the attached President’s Report be adopted.

Carried



P and C President
Report Feb 10 2020.c

Additional Notes

- 5.1. Nil

6. Principal’s Report

Resolution: That the information below be adopted as the principals report.

Carried

Additional Notes

- 6.1. A big thank you to Kevin and Julie Boyd for providing stationary for the children that needed assistance
- 6.2. Food banks for kids has joined with the chaplain to assist the children that require lunches at school
- 6.3. Request for the P & C or Fathering project to provide a fundraising BBQ for the parent/teacher evening on the 26/02/2020 from 3.30pm. Fathering project will assist. Vanessa Magee to look at getting assistance from Coles
- 6.4. The playground has had the green light and will commence in the next school holidays. Grant has been received for shade sales and has applied for a further grant
- 6.5. Next Friday Boardies for Bushfire animal victims will be held and involves a gold coin donation
- 6.6. Currently between 920 & 925 children enrolled
- 6.7. No School Board meeting held

7. Fundraising Committee’s Report

Resolution: That the verbal report be approved

Carried

Resolution: That the P&C approve \$1000.00 to spend on Bunnings Sausage Sizzle and School Sausage sizzle condiments and float

Carried

Additional Notes

- 7.1. Fundraising committee raised over \$28,000 in profit in 2019
- 7.2. The fundraising planner will be updated and presented at the next meeting
- 7.3. Bunnings Sausage Sizzle will be held by the Fathering project on the 22/03/2020
- 7.4. To look at the purchase of tear drop signs for the P & C and the Fathering Project. Sen Ooi to provide quote and pictures

Sen Ooi

8. General Business

- 8.1. Any suggestions for the Fathering project to complete would be greatly received and considered
- 8.2. To look at advertising upcoming fundraising events, P & C activities and Fathering project activities at future assemblies. Could be presented by any P & C member attending

9. Other Business

- 9.1. Meeting dates 2020: Mon 16/03/2020 (Spend Meeting)
Mon 04/05/2020
Mon 27/07/2020
Mon 19/10/2020

10. Next Meeting

The next **General Meeting** will be held: Monday 16/03/20 at 7.00pm in the Bletchley Park Primary School Staffroom. This meeting will include the spending budget for 2020

Meeting Closed: 08.22 pm